

Mason Neck Citizens Association  
Board Meeting  
Cranford Methodist Church  
7:30pm, July 13, 2005

**Attendees**

<b>Officers</b>	
Marilyn Hildebeidel	President
Bruce Scott	Vice President
Kimberly Kern	Secretary
Chris Shreiner	Treasurer
<b>Board of Directors</b>	
Marvin Miller	Director
Cynthia Rufty	Director
Howard Savage	Director
Peter Weyland	Director
<b>Others Present</b>	
Gary Knipling	Past VP

----- AGENDA -----

**Monthly MNCA Board Meeting**

----- MEETING NOTES -----

The following items were discussed during the MNCA Board Meeting that convened at 7:30pm at Cranford Methodist Church on Wednesday, July 13, 2005:

**Old Business**

Meeting Minutes - Cynthia Rufty

1. Meeting minutes from the monthly Board meetings should be emailed to Board members for review prior to the following meeting.
2. The Board election results should be added to the last General Membership Meeting.
3. Meeting minutes should be posted on the MNCA web site.

Treasurer's Report - Chris Schreiner

1. There has been no change since the last meeting - there is still a total of \$6790.64 available in association funds.
2. At present, MNCA members include 181 family and 57 individual memberships for a total of 419 persons.

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## Committee Reports – Marilyn Hildebeidel

### 1. River & Roads – Howard Savage

- a. There has been a traffic pattern study taking place at the intersection of Old Colchester and Gunston Road. A camera was posted at the intersection for a short time. Efforts are underway to identify who is conducting the study and for what purpose.
- b. A “Stop Ahead” sign has been placed on Gunston Road before the intersection.
- c. Discussions are underway regarding possible installation of an island and increased signage at the above mentioned intersection to make the stop more prominent and visible.
- d. The traffic calming efforts for Old Colchester are on track and we need to see the new design, get a committee together to work with VDOT and the County on implementing a solution, and help facilitate the process.
- e. Efforts to work with VDOT have been ongoing, but response has been slow. The intersection at Route 1 and Old Colchester is dangerous as a result of the construction activities and little change has been noted to address this issue.
  - i. Invite Marcia Hanson (Mount Vernon District representative for Supervisor Hyland) and VDOT to the next board meeting to discuss issues
  - ii. Draft a letter of concerns to VDOT, copying Supervisor Hyland.
- f. MNCA should request that a consistent Mount Vernon District and VDOT representative attend each monthly MNCA board meeting, and then maybe quarterly once issues have been adequately resolved.
- g. MNCA needs to compile a list of traffic issues and concerns and work with the County and VDOT to obtain hard dates for addressing the issue/concern.
- h. MNCA should request statistics on incidents that have occurred at the intersection of Route 1/Old Colchester, Old Colchester/Gunston Road, and along Old Colchester to Furnace Road.

### 2. Environment – TBD

- a. A Chair is needed for this committee.

### 3. Land Use – Bruce Scott

- a. Gunston LLC Update
  - i. MNCA must stay on top of issues and in constant communication with the County to make sure this mistake in zoning will not lead to other adverse impacts on the community.
    1. MNCA needs a documented agreement that no sewer will be permitted east of Old Colchester.

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2. Additionally, it is critical that MNCA get the Mason Neck Historic Overlay designation approved.
  - ii. MNCA will need to work closely with the South County Federation's (SCF) Land Use Committee and Supervisor Hyland to ensure that no sewer lines are allowed to be brought further onto Mason Neck and that no additional hook ups will be permitted.
4. Education – Carol Corso
  - a. No update.
5. Historical – Jerry Lyons/Pam Cressey
  - a. Deferred to New Business (see below).
6. Programs – TBD
  - a. A Chair is needed for this committee.
7. Public Affairs (Newsletter) – Cynthia Rufty
  - a. The next edition of the MNCA newsletter is in progress.
  - b. Committee Chairs should send Cynthia a brief synopsis of committee updates or any other articles for inclusion by August 3, 2005.
8. Website/List Serve Public Affairs – Peter Weyland
  - a. The MNCA web site needs to be updated with the new Board member information.
  - b. Update the MNCA web site with the new bylaws – Chris has the latest version.
  - c. Create a spot on the MNCA web site to post official association correspondence that can be indexed by date, topic/category (such as Environment, Historical, Transportation, Land Use), or author.
  - d. Add a spot on the MNCA web site to post meeting agendas and minutes.
  - e. Add a spot on the MNCA web site to address “Hot Topics,” such as Gunston LLC or Traffic.
  - f. Create a MNCA Board listserv to facilitate board member discussions.
  - g. Post valid vote count from the last Board election on the web site.
  - h. Consider the option of creating a discussion thread that is accessible by the public in addition to the membership listserv – the threaded discussion component should be monitored for appropriate material. The MNCA Vice President should monitor the discussion board regularly.
  - i. Consider including additional information regarding environmental and historical activities as they relate to Mason Neck on the web site.
    - i. Consider posting the Mason Neck Park Study and the Mason Neck Historical Overlay documentation on the web for public access.
9. South County Federation (SCF) – Peter Weyland

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- a. This is a critical group with which to remain visible and involved.
- b. Bruce Scott will serve as the primary representative for MNCA and will attend all meetings. Dave Walker will serve as the secondary representative.
- c. Other community members should be leveraged for their historical perspective or expertise as appropriate.
- d. SCF meetings are held on the second Tuesday of the month. The next SCF meeting is on September 13, 2005 @ 7:30pm. They are usually held at the Lorton Station Elementary School.

## 10. ATVs and Dirt Bikes – Deferred

### **New Business**

#### Historic District – Pam Cressey

1. Mason Neck Historic District Overlay Update
  - A Mason Neck Historic Overlay study was initiated three years ago, but never officially adopted by the County.
  - An effort has been underway to expand the initial Mason Neck Historic Overlay boundaries (to include Indian Springs and Shepard’s store) and move the project through adoption.
  - MNCA submitted a letter to the County asking for the status of Mason Neck designation.
    - i. MNCA needs to be presented with documentation from the County on the process and timeframe for approval of the historic overlay.
  - MNCA needs to understand options and implications and make decisions as to how to proceed from that point.
    - i. Does requesting expansion of the historic overlay boundaries, does that require a new study period, or just a simple addition/amendment to the current study? Does expansion of the boundaries impact the approval process and timeframe?
    - ii. Does MNCA move forward with the existing boundary study, then work to add the other areas later as an amendment?
  
2. Lorton Prison Historic District Update
  - Efforts are underway to designate the old Lorton prison site as historic on the National Federal Registry of historic places.

#### Other

1. Gunston Hall Appreciation
  - a. MNCA has its general public meetings at Gunston Hall, quarterly.
  - b. For the last couple of years, MNCA has contributed \$2500/year to their Archeological Program.
  - c. This year, it is suggested MNCA officially sponsor the two day Christmas program.

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- d. A motion was made that MNCA donate \$2000 to Gunston Hall for the 2005 Christmas Program and that the organization be a named sponsor. The motion was seconded with all in favor. Motion passed.
- e. The Gunston Hall point of contact will be invited to the next MNCA board meeting where the board will present a check.

Review of Committees and Volunteers to Chair – Marilyn Hildebeidel

1. Committee Chairs are needed for the Environment and Programs Committees.

Election Results/Process – Marilyn Hildebeidel

1. Letter to Membership Introducing New Board
  - a. A letter will be drafted and mailed to MNCA membership announcing the new board members
2. Lessons Learned

MNCA Correspondence – Marilyn Hildebeidel

**Next Meeting**

Wednesday, August 3, 2005 at 7:30pm at Cranford Methodist Church. Board meetings are usually held the first Wednesday of the month.

The agenda for the next meeting will include the presentation of a check to Gunston Hall, discussion with County and VDOT regarding traffic issues, and status of Archeological Survey on Mason Neck State Park.

The next General Membership meetings are scheduled for September 20, 2005 and November 15, 2005. Political candidates will be invited to the September meeting with issue topics focusing on land use, development, easements, conservation and environment, and traffic.

The meeting was adjourned at 10:10pm.

----- ACTION ITEMS-----

1. Add election results to last General Membership meeting minutes and post on web site – Cynthia Rufty
2. Mail and post on web a letter announcing the 2005-2006 MNCA Board members – Marilyn Hildebeidel
3. Invite a VDOT and Mount Vernon District representative to the August board meeting – Howard Savage/Marilyn Hildebeidel
4. Draft a letter to VDOT (and copy Supervisor Hyland) presenting traffic issues/concerns – Howard Savage/Marilyn Hildebeidel

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5. Send Cynthia Ruffy brief committee updates for inclusion in the next edition of the MNCA newsletter by August 3, 2005 – All committee chairs
6. Update the MNCA web site with new Board member information – Peter Weyland
7. Post new bylaws on the MNCA web site – Kris Schreiner /Peter Weyland
8. Follow-up with web site developer regarding pictures Kris submitted for posting on the MNCA web site – Peter Weyland
9. Obtain Mason Neck Historic Overlay designation approval process and timeline documentation – Pam Cressey
10. Invite Gunston Hall point of contact to the August board meeting and prepare a check for presentation – Marilyn Hildebeidel
11. Reserve meeting dates with Gunston Hall for remainder of the year – Chris Shreiner
12. Contact and coordinate political candidate speakers for the September general public meeting – Marvin Miller

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