

Mason Neck Citizens Association  
Board Meeting  
Cranford Methodist Church  
7:30pm, July 5, 2006

**Attendees**

<b>Officers</b>	
Bruce Scott	President
Pam Cressey	Vice President
Kimberly Kern	Secretary
John Pionzio (Absent)	Treasurer
<b>Board of Directors</b>	
Tam Harvie	Director
Marilyn Hildebeidel	Director
Rick Hutson	Director
Bob Lee	Director
Marvin Miller	Director
Cindy Rufty	Director
Peter Weyland (Absent)	Director
Jim York	Director

----- AGENDA -----

**Monthly MNCA Board Meeting**

----- MEETING NOTES -----

The following items were discussed during the MNCA Board Meeting that convened at 7:30pm at Cranford Methodist Church on Wednesday, July 5, 2006:

**Old Business**

**Treasurer's Report - John Pionzio**

1. No report.

**Committee Reports - Bruce Scott**

1. There were no committee reports as committees and chairs were being identified at the time.

**New Business**

**Member Introductions - All**

**Discussion of 2006-2007 Association Strategy - All**

1. Areas of Focus and Planning Needs

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*To promote the preservation of the historic, archaeological, and environmental resources of Mason Neck and to educate the community, and the public in general, about the unique resources of Mason Neck*

- a. Several areas of focus were discussed, including:
  - i. BRAC
  - ii. Environmental considerations
  - iii. Preservation (historic and open space)
  - iv. Membership/community communications
  - v. Education
2. Committees/Committee Chairs
  - a. All board members are requested to review the list of the Association's past committees to determine which committees are needed for this operation year and who may serve as committee chairs or members. Committees should support the Association's goals and objectives.
  - b. Past committees discussed include:
    - i. Transportation and Roads
    - ii. Rivers and Environment
    - iii. Land Use/Comprehensive Planning
    - iv. Education
    - v. Historical
    - vi. Public Affairs/Membership
    - vii. Website/ListServ
    - viii. South County Federation
    - ix. BRAC
    - x. Association Programs and Strategy
  - c. Board members should suggest up to six committees and send their recommendations to the MNCA Board listserv.
  - d. Recommendation that a board member serves on each committee and that committees should have broad based agendas outlining their goals/objectives and how they plan to proceed throughout the year.
  - e. As board members think about the committees needed, it is requested that they think about how the Association may involve universities and local schools in projects.
  - f. At our next General Membership meeting (September 2006), we should welcome members, communicate the goals and objectives of MNCA for the 2006-2007 operation year, and solicit committee members (with a sign-up sheet).
3. Membership/Funds Growth and Involvement
  - a. How can we survey membership to assess skills that we can utilize to protect Mason Neck and help MNCA more effectively meet its goals?
    - i. Board members are requested to consider ways to involve association members with special/needed skills.
  - b. The new Association President should send out a letter to the community, prior to the September General Membership meeting, discussing the Association's goals/objectives for the year and committees/special skills that we need to meet those goals/objectives.
    - i. A survey could be included with the letter to ask people to identify their skills in certain areas and/or sign up to participate in a special project/on a committee.
    - ii. Survey mechanisms could include mail, email, website, submit at General Membership meeting (have a survey deposit box at the meeting)

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- c. Board members are requested to consider options for increasing membership funds and involvement – how we can better communicate to membership and what strategies can we use to encourage more participation, especially in areas of need?
- d. The Association should prepare a schedule of meetings and clearly mark when dues are due.
- 4. 2006-2007 Meeting Schedule
  - a. The Association should draft meeting dates for the calendar year to communicate to membership and post on the website.
- 5. 2006-2007 Goals/Objectives
  - a. Board members are requested to review and edit the draft MNCA Goals and Objectives prior to the August meeting so that they may be finalized.

**Mason Neck Historic Overlay Discussion – All**

- 1. A small group should be created to discuss next steps (recommended group: Pam Cressey, Gary Knipling, Sally Lyons, Tam Harvie, and Linwood Gorham).
- 2. Consider reaching out to Old Cholchester residents to discuss reasoning behind the need for a Mason Neck Historic Overlay District in that area, process in more detail, OC resident thoughts (consider a small neighborhood meeting, community interviews, FAQ materials, etc.).
- 3. This exploration and discussions should be completed by mid-August so that the Association can determine a path for moving forward with the County.

**Meadowood Farm – Bruce Scott**

- 1. Bruce will follow-up with BLM.

**Other**

- 1. Mason Neck Safety
  - a. The Association should invite the local fire department to come to one of our meetings.
  - b. Board members should consider how we, as a community, can get emergency information/care to those who need help.

**Next Scheduled Meeting(s)**

**Board Meeting**

- 1. Wednesday, August 2, 2006 at 7:30pm at Cranford Methodist Church. Board meetings are usually held the first Wednesday of the month.

**General Membership Meeting(s)**

- 1. Tuesday, September, 12, 2006
  - a. Focus
    - i. Membership Welcome
    - ii. 2006-2007 Association Goals and Objectives
    - iii. Committee Sign-up
- 2. Tuesday, October 10, 2006
  - a. Focus
    - i. Meet the Candidates

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The meeting was adjourned at 9:20pm.

----- ACTION ITEMS-----

1. Review list of past Association committees, submit up to six committees you recommend supporting to help meet the Association's goals/objectives - **All board members**
2. Consider how we can engage universities and local schools to participate in Association projects - **All board members**
3. Consider methods to survey membership for special skills and obtain increased participation in committees/ Association projects - **All board members**
4. Review Draft MNCA Goals and Objectives and provide comments to MNCA Board Listserv - **All board members**
5. Create a small group of board members to meet and discuss/recommend/implement next steps in regards to the Mason Neck Historic Overlay - **Pam Cressey**
6. Follow up regarding Meadowood - **Bruce Scott**
7. Check with Gunston Hall regarding "coffee status" for General Membership Meetings - **Marvin Miller**
8. Reserve Gunston Hall for September and October General Membership Meetings - **Kimberly Kern**
9. Invite political candidates to October 12 General Membership Meeting - **Marvin Miller**

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