

Mason Neck Citizens Association
Board Meeting
Cranford Methodist Church
7:30pm, July 13, 2005

Attendees

| Officers | |
|---------------------------|----------------|
| Marilyn Hildebeidel | President |
| Bruce Scott | Vice President |
| Kimberly Kern | Secretary |
| Chris Shreiner | Treasurer |
| Board of Directors | |
| Marvin Miller | Director |
| Cynthia Rufty | Director |
| Howard Savage | Director |
| Peter Weyland | Director |
| Others Present | |
| Gary Knipling | Past VP |

----- AGENDA -----

Monthly MNCA Board Meeting

----- MEETING NOTES -----

The following items were discussed during the MNCA Board Meeting that convened at 7:30pm at Cranford Methodist Church on Wednesday, July 13, 2005:

Old Business

Meeting Minutes - Cynthia Rufty

1. Meeting minutes from the monthly Board meetings should be emailed to Board members for review prior to the following meeting.
2. The Board election results should be added to the last General Membership Meeting.
3. Meeting minutes should be posted on the MNCA web site.

Treasurer's Report - Chris Schreiner

1. There has been no change since the last meeting - there is still a total of \$6790.64 available in association funds.
2. At present, MNCA members include 181 family and 57 individual memberships for a total of 419 persons.

To promote the preservation of the historic, archaeological, and environmental resources of Mason Neck and to educate the community, and the public in general, about the unique resources of Mason Neck

Committee Reports – Marilyn Hildebeidel

1. River & Roads – Howard Savage

- a. There has been a traffic pattern study taking place at the intersection of Old Colchester and Gunston Road. A camera was posted at the intersection for a short time. Efforts are underway to identify who is conducting the study and for what purpose.
- b. A “Stop Ahead” sign has been placed on Gunston Road before the intersection.
- c. Discussions are underway regarding possible installation of an island and increased signage at the above mentioned intersection to make the stop more prominent and visible.
- d. The traffic calming efforts for Old Colchester are on track and we need to see the new design, get a committee together to work with VDOT and the County on implementing a solution, and help facilitate the process.
- e. Efforts to work with VDOT have been ongoing, but response has been slow. The intersection at Route 1 and Old Colchester is dangerous as a result of the construction activities and little change has been noted to address this issue.
 - i. Invite Marcia Hanson (Mount Vernon District representative for Supervisor Hyland) and VDOT to the next board meeting to discuss issues
 - ii. Draft a letter of concerns to VDOT, copying Supervisor Hyland.
- f. MNCA should request that a consistent Mount Vernon District and VDOT representative attend each monthly MNCA board meeting, and then maybe quarterly once issues have been adequately resolved.
- g. MNCA needs to compile a list of traffic issues and concerns and work with the County and VDOT to obtain hard dates for addressing the issue/concern.
- h. MNCA should request statistics on incidents that have occurred at the intersection of Route 1/Old Colchester, Old Colchester/Gunston Road, and along Old Colchester to Furnace Road.

2. Environment – TBD

- a. A Chair is needed for this committee.

3. Land Use – Bruce Scott

- a. Gunston LLC Update
 - i. MNCA must stay on top of issues and in constant communication with the County to make sure this mistake in zoning will not lead to other adverse impacts on the community.
 1. MNCA needs a documented agreement that no sewer will be permitted east of Old Colchester.

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2. Additionally, it is critical that MNCA get the Mason Neck Historic Overlay designation approved.
 - ii. MNCA will need to work closely with the South County Federation's (SCF) Land Use Committee and Supervisor Hyland to ensure that no sewer lines are allowed to be brought further onto Mason Neck and that no additional hook ups will be permitted.

4. Education – Carol Corso
 - a. No update.

5. Historical – Jerry Lyons/Pam Cressey
 - a. Deferred to New Business (see below).

6. Programs – TBD
 - a. A Chair is needed for this committee.

7. Public Affairs (Newsletter) – Cynthia Rufty
 - a. The next edition of the MNCA newsletter is in progress.
 - b. Committee Chairs should send Cynthia a brief synopsis of committee updates or any other articles for inclusion by August 3, 2005.

8. Website/List Serve Public Affairs – Peter Weyland
 - a. The MNCA web site needs to be updated with the new Board member information.
 - b. Update the MNCA web site with the new bylaws – Chris has the latest version.
 - c. Create a spot on the MNCA web site to post official association correspondence that can be indexed by date, topic/category (such as Environment, Historical, Transportation, Land Use), or author.
 - d. Add a spot on the MNCA web site to post meeting agendas and minutes.
 - e. Add a spot on the MNCA web site to address “Hot Topics,” such as Gunston LLC or Traffic.
 - f. Create a MNCA Board listserv to facilitate board member discussions.
 - g. Post valid vote count from the last Board election on the web site.
 - h. Consider the option of creating a discussion thread that is accessible by the public in addition to the membership listserv – the threaded discussion component should be monitored for appropriate material. The MNCA Vice President should monitor the discussion board regularly.
 - i. Consider including additional information regarding environmental and historical activities as they relate to Mason Neck on the web site.
 - i. Consider posting the Mason Neck Park Study and the Mason Neck Historical Overlay documentation on the web for public access.

9. South County Federation (SCF) – Peter Weyland

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- a. This is a critical group with which to remain visible and involved.
- b. Bruce Scott will serve as the primary representative for MNCA and will attend all meetings. Dave Walker will serve as the secondary representative.
- c. Other community members should be leveraged for their historical perspective or expertise as appropriate.
- d. SCF meetings are held on the second Tuesday of the month. The next SCF meeting is on September 13, 2005 @ 7:30pm. They are usually held at the Lorton Station Elementary School.

10. ATVs and Dirt Bikes – Deferred

New Business

Historic District – Pam Cressey

1. Mason Neck Historic District Overlay Update
 - A Mason Neck Historic Overlay study was initiated three years ago, but never officially adopted by the County.
 - An effort has been underway to expand the initial Mason Neck Historic Overlay boundaries (to include Indian Springs and Shepard’s store) and move the project through adoption.
 - MNCA submitted a letter to the County asking for the status of Mason Neck designation.
 - i. MNCA needs to be presented with documentation from the County on the process and timeframe for approval of the historic overlay.
 - MNCA needs to understand options and implications and make decisions as to how to proceed from that point.
 - i. Does requesting expansion of the historic overlay boundaries, does that require a new study period, or just a simple addition/amendment to the current study? Does expansion of the boundaries impact the approval process and timeframe?
 - ii. Does MNCA move forward with the existing boundary study, then work to add the other areas later as an amendment?

2. Lorton Prison Historic District Update
 - Efforts are underway to designate the old Lorton prison site as historic on the National Federal Registry of historic places.

Other

1. Gunston Hall Appreciation
 - a. MNCA has its general public meetings at Gunston Hall, quarterly.
 - b. For the last couple of years, MNCA has contributed \$2500/year to their Archeological Program.
 - c. This year, it is suggested MNCA officially sponsor the two day Christmas program.

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- d. A motion was made that MNCA donate \$2000 to Gunston Hall for the 2005 Christmas Program and that the organization be a named sponsor. The motion was seconded with all in favor. Motion passed.
- e. The Gunston Hall point of contact will be invited to the next MNCA board meeting where the board will present a check.

Review of Committees and Volunteers to Chair – Marilyn Hildebeidel

1. Committee Chairs are needed for the Environment and Programs Committees.

Election Results/Process – Marilyn Hildebeidel

1. Letter to Membership Introducing New Board
 - a. A letter will be drafted and mailed to MNCA membership announcing the new board members
2. Lessons Learned

MNCA Correspondence – Marilyn Hildebeidel

Next Meeting

Wednesday, August 3, 2005 at 7:30pm at Cranford Methodist Church. Board meetings are usually held the first Wednesday of the month.

The agenda for the next meeting will include the presentation of a check to Gunston Hall, discussion with County and VDOT regarding traffic issues, and status of Archeological Survey on Mason Neck State Park.

The next General Membership meetings are scheduled for September 20, 2005 and November 15, 2005. Political candidates will be invited to the September meeting with issue topics focusing on land use, development, easements, conservation and environment, and traffic.

The meeting was adjourned at 10:10pm.

----- ACTION ITEMS-----

1. Add election results to last General Membership meeting minutes and post on web site – Cynthia Rufty
2. Mail and post on web a letter announcing the 2005-2006 MNCA Board members – Marilyn Hildebeidel
3. Invite a VDOT and Mount Vernon District representative to the August board meeting – Howard Savage/Marilyn Hildebeidel
4. Draft a letter to VDOT (and copy Supervisor Hyland) presenting traffic issues/concerns – Howard Savage/Marilyn Hildebeidel

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5. Send Cynthia Ruffy brief committee updates for inclusion in the next edition of the MNCA newsletter by August 3, 2005 – All committee chairs
6. Update the MNCA web site with new Board member information – Peter Weyland
7. Post new bylaws on the MNCA web site – Kris Schreiner /Peter Weyland
8. Follow-up with web site developer regarding pictures Kris submitted for posting on the MNCA web site – Peter Weyland
9. Obtain Mason Neck Historic Overlay designation approval process and timeline documentation – Pam Cressey
10. Invite Gunston Hall point of contact to the August board meeting and prepare a check for presentation – Marilyn Hildebeidel
11. Reserve meeting dates with Gunston Hall for remainder of the year – Chris Shreiner
12. Contact and coordinate political candidate speakers for the September general public meeting – Marvin Miller

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| Bruce Scott | Vice President |
| Kimberly Kern | Secretary |
| Chris Shreiner | Treasurer |
| Board of Directors | |
| Jerry Lyons | Director |
| Marvin Miller | Director |
| Howard Savage | Director |
| Peter Weyland | Director |
| Special Guests | |
| Marcia Hanson | Mt. Vernon District, Lorton Ombudsperson |
| Director | Gunston Hall |
| Others Present | |
| Linwood Gorham | Community Member |

----- AGENDA -----

Monthly MNCA Board Meeting

----- MEETING NOTES -----

The following items were discussed during the MNCA Board Meeting that convened at 7:30pm at Cranford Methodist Church on Wednesday, August 3, 2005:

Old Business

Meeting Minutes – Kimberly Kern

1. Meeting minutes from July Board meeting were approved as presented.

Treasurer's Report – Chris Schreiner

1. A check in the amount of \$2000.00 will be presented to Gunston Hall – resulting in a total of \$4778.24 currently available in association funds.

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resources of Mason Neck and to educate the community, and the public in general,
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2. In accordance with association bylaws, finance records were provided to the board for an annual audit.
 - a. Jerry Lyons and Peter Weyland offered to audit the association finance records prior to the September meeting.

Committee Reports – Marilyn Hildebeidel

1. River & Roads – Howard Savage

a. Traffic Calming

- i. A four-way stop at the intersection of Gunston Road and Old Colchester is being studied by the County Transportation Department. This is not a viable solution for this community.
- ii. A “teardrop” island at the end of Old Colchester on each side of Gunston Road (with stop signs in the middle of the islands will be constructed in early fall 2005. “Stop Ahead” signage will also be added.

b. Coordination with VDOT

- i. Construction, poorly marked detours, and the potential safety impacts are major concerns for Mason Neck residents. Residents have to travel through major construction to get their homes. There are only three routes Mason Neck residents can use to get to their homes from Route 1 (Old Colchester, Gunston Road, or Furnace Road) – all routes pose significant safety issues due to traffic/construction issues.
- ii. VDOT is unresponsive to community concerns.
- iii. Marica Hanson will schedule a time to meet at areas of concern with a VDOT representative and MNCA board members; she also mentioned that she would convey concerns to Senator Puller’s office.

c. Other Traffic Issues

- i. Directional signage to Mason Neck from 395 should be improved.
 1. Howard should email Marcia Hanson with the correct directions so she can forward to the appropriate department for response (right now, drivers are instructed to get off at Exit 163, not Exit 161... sign should say North US Route 1; South Exit 161/Lorton/Gunston Hall/Mason Neck).
 - ii. VDOT should reconsider the intersection geometry for Gunston LLC development (Jerry Lyons provided a summary of issues and graphic)
 - iii. The light at Old Colchester and Route 1 still has a significant delay and lane marking issues (40 minute wait)
- d. MNCA provided Marcia Hanson with a list of traffic and construction concerns for reference.

2. Environment – TBD

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- a. A Chair is needed for this committee.
3. Land Use - Bruce Scott
- a. Gunston LLC
 - i. MNCA must stay on top of issues and in constant communication with the County to make sure this mistake in zoning will not lead to other adverse impacts on the community.
 - ii. The County needs to take accountability on this issue and identify how this happened and ensure that such a mistake is prevented from taking place in the future.
 - iii. The problem was that the board did not know about the situation until it was too late - MNCA should be made aware of issues that impact Mason Neck in time to make decisions and take action if necessary.
 - iv. Marcia Hanson will forward all communications she receives regarding Mason Neck to the board.
 - b. Gunston Cove Bridge
 - i. No update.
 - c. BRAC Issues
 - i. Marica Hanson provided an updated on BRAC issues and involvement of Supervisor Hyland's office.
 - ii. The board discussed taking a formal position on BRAC and its impact to the Mason Neck community.
 - iii. The board will discuss writing a letter and coordinating with the South County Federation (SCF) at the September board meeting.
4. Education - Carol Corso
- a. No update.
5. Historical - Jerry Lyons/Pam Cressey
- a. Deferred to New Business.
6. Programs - TBD
- a. A Chair is needed for this committee.
7. Public Affairs (Newsletter) - Cynthia Rufty
- a. The next edition of the MNCA newsletter is in progress.
 - b. Committee Chairs should send Cynthia a brief synopsis of committee updates or any other articles for inclusion.
8. Website/List Serve Public Affairs - Peter Weyland

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- a. Several updates were made to the MNCA website since the July board meeting.
 - b. Additional updates discussed include:
 - i. Updating the content of the History of MNCA.
 - ii. Adding SCSS to the list of local schools.
 - iii. Consider increasing font size.
 - iv. Adding new photos of the Mason Neck area.
 - v. Change time on Meeting Schedule list.
 - vi. Add Hot Topics list.
 - vii. Add a temporary text box with board election results on the home page.
 - viii. Add information about September meeting on homepage.
 - ix. Add membership form and information on how to join the association.
9. South County Federation (SCF) – Peter Weyland
- a. This is a critical group with which to remain visible and involved.
 - b. Bruce Scott will serve as the primary representative for MNCA and will attend all meetings. Dave Walker will serve as the secondary representative.
 - c. Other community members should be leveraged for their historical perspective or expertise as appropriate.
 - d. SCF meetings are held on the second Tuesday of the month. The next SCF meeting is on September 13, 2005 @ 7:30pm. They are usually held at the Lorton Station Elementary School.

New Business

Historic District – Pam Cressey

1. Mason Neck Historic District Overlay Update
 - Jerry provided background and an update on efforts to designate portions of Mason Neck as a Historic Overlay District.
 - Marcia Hanson suggested that MNCA review the Comprehensive Plan, as amended, and compare against the Task Force’s Study Report to determine if any updates are required.
 - i. Marcia provided background documentation for the board’s reference.
 1. Fairfax County Comprehensive Plan Amendment documentation.
 2. Mason Neck Overlay District Task Force Study Report (May 1998)
 - The Mason Neck Historic Overlay District Task Force should email Marcia Hanson with request to finalize as proposed.

Other

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1. Gunston Hall Appreciation
 - a. A check in the amount of \$2000.00 was presented to the Gunston Hall Director.
 - b. The board requested that the donation be applied to the Gunston Hall Christmas Program with MNCA listed as an official program sponsor.

Next Meeting

Wednesday, September 7, 2005 at 7:30pm at Cranford Methodist Church. Board meetings are usually held the first Wednesday of the month. However, a request was made to revisit meeting schedule.

The next General Membership meeting is scheduled for September 20, 2005. Political candidates will be invited to the September meeting with topic of discussion being impact of BRAC to the Mason Neck community.

The meeting was adjourned at 9:20pm.

----- ACTION ITEMS-----

1. Mail and post on web a letter announcing the 2005-2006 MNCA Board members - Marilyn Hildebeidel
2. Post membership form on website - Chris Schreiner/Peter Weyland
3. Send Cynthia Ruffy brief committee updates for inclusion in the next edition of the MNCA newsletter - All committee chairs
4. Send an email to Marica Hanson with Mason Neck's requests regarding future communications - Bruce Scott
5. Meet with Marica Hanson and VDOT representative to discuss construction/traffic concerns - Howard Savage and other interested board members
6. Email Marcia Hanson regarding traffic issues - Howard Savage
7. Continue to work with Fairfax County to identify next steps for finalizing the Mason Neck Historical Overlay District - Jerry Lyons

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MNCA
MINUTES
BOARD MEETING 05 OCTOBER 2005

1. Meeting Convened at 7:30 p.m., Cranford Church
2. Treasures Report: Chris Schreiner presented the Treasures Report – Balance \$4,106.943
3. River and Roads
 - Howard Savage announced that Dave would assume the lead on the Traffic Calming Study.
 - Howard Savage met with Mahmid Hussein (Spelling), Resident Engineer, Fairfax County. Discussed stoplight on Old Colchester and Rt 1 (20 seconds to cross), striping of the shoulders on the southern portion of Old Colchester, and safety upgrades. Howard asked them to please provide MNCA with advance notification of construction.
 - Mr Paul Mounier, Fairfax County Transportation Planner, discussed traffic issues with the Board.
 - Intersection of Old Colchester and Gunston Road: Howard talked to a VDOT cameraman at the intersection and they stated that Tear Drops and stop signs would be completed this fall. The trees along the route to the intersection were recently trimmed back. However, the board was not sure this was enough to resolve the traffic hazards at this intersection. Mr Mounier will request accident record from VDOT and provide to the Board and to Supervisory Hyland. Once that data is received the Board will readdress the issue.
 - Railroad bridge: He will check on the current status
 - BRAC: Discussed challenges that will be faced. County is looking at increasing bus service and providing some sort of rail service.
3. BRAC and other Committees: During Nov, there will be an active push to solicit members for the BRAC Committee and other committees.
4. Audit of MNCA Financial Records: Jerry Lyons and Peter Weyland conducted an audit and found everything to be in order.
5. 15 Nov General Membership Meeting: Agenda will include an update on Laurel Hill, BRAC, and a traffic update.
6. Next Board Meeting: 2 Nov 05

MNCA BOARD MEETING MINUTES
02 NOVEMBER 2005

1. Meeting Convened at 7:30 p.m., at Cranford Church
2. Minutes of Last Meeting: Minor changes made to minutes. Final version will be sent out via email
3. Treasurer's Report: Chris Schreiner presented the Treasurers Report. Balance: \$3,822.07
4. River & Roads Committee Report: Howard Savage called VDOT on the intersection of Gunston road and Old Colchester. VDOT reported that the crash data shows that people are running the Stop Signs at Old Colchester
 - The "STOP AHEAD" lettering was redone (had been covered over during the repavement of Old Colchester
 - Concrete "Tear Drops" holding a STOP sign will be put in within a week or two. Board expressed concern that this may not be the best way to solve the problem
 - VDOT looking at adding Warning Signs on Gunston Road
 - Additional safety upgrades have been sent to Renee Hamilton at VDOT
 - Traffic Calming Project has been turned over to Dave Walker. Do not have to get approval from landowners of unoccupied land. Six speed tables have been proposed. Individuals living next to the locations where tables have been proposed have to give their approval in writing.
 - A new sign for Mason Neck will be put on I-95 around the first of the New Year. Current sign routes cars through Woodbridge to Route 1 – instead of direct from I95 to R 1
 - 20 second Green light at the intersection of Old Colchester and Route 1. VDOT will monitor for a month or so
5. Historical: County is proceeding with work on the Historic overlay. A public hearing will be held sometime in Dec.
5. Establishment of BRAC and Comprehensive Plan Committee: Marilyn Hildebediel will utilize committee to help the MNCA Board deal with issues related to BRAC and proposed Amendments to Comprehensive Plan. Committee will work closely with the land use committee.
6. General Membership Meeting, 15 Nov 05: Lynwood Gorham will provide an update on Laurel Hill (Prison on Silverbrook) and an overview of the Comprehensive Plan Amendment Process.
7. Next Meeting: 07 Dec 05 (First Wed of every month)
4. Meeting Adjourned